

# **ST GILES & ST JOHN PRESCHOOL**

St John Methodist Hall  
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## **Procedures for children with allergies**

- When children start at the setting we ask their parents if their child suffers from any known allergies. This is recorded on the Registration Form.
- If a child has an allergy, we complete a risk assessment form to detail the following:
  - The allergen (i.e. the substance, material or living creature the child is allergic to such as nuts, eggs, bee stings, cats etc).
  - The nature of the allergic reactions (e.g. anaphylactic shock reaction, including rash, reddening of skin, swelling, breathing problems etc).
  - What to do in case of allergic reactions, any medication used and how it is to be used (e.g. EpiPen).
  - Control measures - such as how the child can be prevented from contact with the allergen.
  - Review measures.
- This risk assessment form is kept in the child's personal file and a copy is displayed where our staff can see it.
- Generally, no nuts or nut products are used within the setting.

- Parents are made aware so that no nut or nut products are accidentally brought in, for example to a party.

As from December 2014 all staff are now aware of the 14 major Allergens and these will be highlighted on the snack board in the lobby.

**Reviewed 1st January 2017**

**To be reviewed on 1<sup>st</sup> January 2018**

**Name of Signatory Jan Gabriel**

**Signed**

**Role of Signatory Manager**